

## ADVERTISEMENT FOR BID

**Project Name: Septic to Sewer Project at  
Okeehoelee Park, Lake Ida Park, Calossa Park and Gulfstream Park  
PBCWUD Project No.: 20-045**

Sealed Bids containing all the required Bid Documents will be received by the Board of County Commissioners, Palm Beach County, Florida, until **2:30 PM** on **February 15, 2024**, at the Palm Beach County Water Utilities Department, Administration Building (1<sup>st</sup> Floor Reception Desk) located at 8100 Forest Hill Boulevard, West Palm Beach, Florida. The Bid Documents received by this time will be opened the same day, **February 15, 2024**, in accordance with the Invitation to Bid and Instructions to Bidders, at or after **02:30 PM** in the Administration Building, Conference Room (Room 158).

The bids will be for furnishing all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary to The base bid will be for furnishing all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary for the removal of septic tanks and the connections to municipal sewer for restroom facilities in four (4) County parks: Okeehoelee Park, Lake Ida Park, Caloosa Park and Gulfstream Park as well as associated appurtenances including site restoration of affected areas. The bid includes an Alternate Bid 1 for John Prince Park and Alternate Bid 2 for Morikami Park. These improvements are necessary as part of the continued restoration and repair of the parks infrastructure in Palm Beach County and will eliminate the septic maintenance cost and eliminates the risk of the septic to fail.

All conditions and requirements for bid submission, consideration, and award are contained in the Bid Documents. The Bid Documents will be available to download free of charge beginning January 16, 2024. Please visit Palm Beach County's Vendor Self Service page to access the Bid Documents: <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. In order to do business with Palm Beach County, vendors are required to create a Vendor Registration Account OR activate an existing Vendor Registration Account through the Purchasing Department's Vendor Self Service (VSS) System, which can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. IF BIDDER INTENDS TO USE SUBCONTRACTORS, BIDDER MUST ALSO ENSURE THAT ALL SUBCONTRACTORS ARE REGISTERED AS VENDORS IN VSS. ALL SUBCONTRACTOR AGREEMENTS MUST INCLUDE A CONTRACTUAL PROVISION REQUIRING THAT THE SUBCONTRACTOR REGISTER IN VSS. COUNTY WILL NOT FINALIZE A CONTRACT AWARD UNTIL THE COUNTY HAS VERIFIED THAT THE BIDDER AND ALL OF ITS SUBCONTRACTORS ARE REGISTERED IN VSS. This will allow the County to notify you of upcoming solicitations. In addition, there may be certain documents necessary for submittal of a bid which are exempt from public disclosure. Bidders shall download and submit a Plan Holder Registration form (Bid Document attachment) to access these exempt documents. Registered Plan Holders will automatically receive notification of addenda and project updates.

The Bid Documents also may be obtained from **Palm Beach County Water Utilities Department**, 8100 Forest Hill Boulevard, West Palm Beach, FL 33413. A non-refundable service charge of **\$150.00** per set of Bid Documents is required. Checks are to be made payable to "Palm Beach County Water Utilities Department." Partial sets will not be available. Bidders requiring Bid Documents mailed must provide an express mail account number to the PBCWUD Engineering Division. The bill will be charged to the recipient's account.

Bid Documents may also be examined at the following plan houses:

ConstructConnect (800) 364-2059  
Dodge Data & Analytics, LLC (800) 393-6343  
Construction Journal, Stuart (800) 785-5165

When Bid Documents are obtained through a plan house, Bidders must notify the Palm Beach County Water Utilities Department's Project Manager via e-mail in order to be registered to receive project addendums and communications.

Questions may be addressed in writing to **Henry Melendez, P.E.** at [hmelendez@pbcwater.com](mailto:hmelendez@pbcwater.com) or **Palm Beach County Water Utilities Department, 8100 Forest Hill Blvd., West Palm Beach, FL 33413.**

Pursuant to the Palm Beach County Code Section 2-80.20 – 2-80.40, the Equal Business Opportunity (EBO) Ordinance, the County will provide contracting and subcontracting opportunities for S/M/WBEs. The following Affirmative Procurement Initiatives (APIs) apply to this project:

**The SBE subcontracting goal for this project is a mandatory minimum of 20% participation, See EBO Ordinance Section 2-80.27(1)(c).**

**When a mandatory SBE or M/WBE goal applies to this solicitation, then any bid that fails to comply with the required goal shall be deemed non-responsive after the period allowed for waiver requests has lapsed. If a bidder is unable to comply with a required goal, such bidder shall submit a request for a waiver or partial waiver at least 7 days prior to the bid due date. If a bidder requests a waiver from a goal from the Office of EBO at least 7 days prior to the bid due date, then the bid due date will be extended pending the outcome of a waiver request. Additionally, if the waiver is granted the solicitation will be amended accordingly and the due date extended again. Fillable pdfs of all EBO forms can be found on the OEBO website at:**

**<http://discover.pbcgov.org/oebo/Pages/Compliance-Programs.aspx>.**

**Also, see the EBO Ordinance and Countywide PPM CW-O-043 for further information on the County's EBO Program.**

At the time of bid submission each bidder, and all identified subcontractors, must possess all professional licenses or certifications required by the State of Florida and/or Palm Beach County, as applicable, for the purpose of performing the specified work.

Bid proposals must be submitted on the forms provided by Palm Beach County and accompanied by a bid bond security in favor of Palm Beach County in the amount of not less than five percent (5%) of the bid price. A public construction bond (100%) will be required of the successful bidder within fourteen calendar days of notification from County.

Bidders are invited to attend a non-mandatory pre-bid conference to be held on **February 01, 2024** at **10:00 AM** at the address listed below. A non-mandatory site visit will be scheduled at the conclusion of this conference. Attendance at this pre-bid conference is recommended and encouraged.

Palm Beach County Water Utilities Department  
Administration Building  
8100 Forest Hill Blvd., Room 158  
West Palm Beach, FL 33413

In accordance with F.S. 287.133(2)(a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a contractor, supplier, subcontractor or consultant) with any public entity (i.e. Palm Beach County) in excess of Ten Thousand dollars (or such other amount as may be hereafter established by the Florida Division of Purchasing in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

The Board of County Commissioners reserves the right to waive any bid irregularities, informalities, or technical deficiencies and to reject any and all bids.

This Notice given this \_\_\_ day of \_\_\_\_\_ 20\_\_\_, Palm Beach County Water Utilities Department.

*Handwritten initials: HM, JH*

BY: *Krystin Berntsen*  
Deputy Director, Palm Beach County Water Utilities Department

PRINT NAME: Krystin Berntsen PE, PMP

ATTEST:

JOSEPH ABRUZZO  
CLERK OF THE CIRCUIT COURT &  
COMPTROLLER

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BY: Maria Sachs, MAYOR

\_\_\_\_\_  
PUBLISH: Palm Beach Post  
January 14, 2024

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**END OF SECTION**